



## Loan Submission Documentation Checklist

### Provident Issued Loan Estimate \*\*

Submission Form – Signed by Loan Officer
Initial 1003 Signed by Loan Officer
Credit Report
Borrower Cert and Authorization dated in compliance with credit report
Initial Fee Worksheet

### Broker Issued Loan Estimate \*\*

Submission Form – Signed by Loan Officer
Loan Estimate dated in compliance with fully executed Initial 1003
Delivery Confirmation of Loan Estimate
Service Provider List (SSP)
Intent to Proceed

### Documentation Required on All Files

1008
Initial fully executed 1003
Demographic Information Addendum
Credit Report (dated within 60 days)
Paystubs (30 days)
2 years W2's
2 years Tax returns with all schedules (if applicable)
2 Months Current Bank Statements
Purchase Contract with Addendums
Preliminary Title Report (short form not accepted)
Borrowers signed authorization dated in compliance with credit report
Anti-Steering Declaration Form - must be signed by borrower(s)
Fully Executed 4506T – live signature
Fully Executed Inco Form (SSA-89) – live signature
Borrower ID and Social Security Card
Mortgage Loan Disclosure MLDS
California Loan Brokerage Agreement
Adjustable Rate Mortgage Disclosure

### Documentation not required at time of submission but recommended

Escrow Instructions with complete Vesting
Current Policy of Hazard Insurance (used to verify premium impounds)
Current Demand

**\*\*Note: DU must be ran in TPO Connect at time of Loan Registration\*\***